

**MINUTES OF  
BOARD OF EDUCATION MEETING  
September 18, 2023**

- HELD IN:** District Office
- MEMBERS PRESENT:** Tracy Allen-Waite, Normal Lewis, Charlene Favaro, Amy Belair, Michelle Pelkey and Dan Ashline-Beaudet
- MEMBERS ABSENT:** None.
- ALSO PRESENT:** Javier Perez, Danielle McAfee, Tracy Manor, Kathy Moore, Jessica Mitchell-Briehl, Brent Denis, and Dale LaVarnway.
- MEETING TO ORDER:** President Allen-Waite called the meeting to order at 5:28 p.m.
- PLEDGE:** President Waite then led the Pledge of Allegiance.
- PREVIOUS MINUTES:** Motion by Amy Belair, seconded by Charlene Favaro, to approve the minutes of the September 06, 2023, Regular Board meeting.  
All in favor.
- SUPERINTENDENTS REPORT:** Mr. Perez said the first few weeks with students went very well. Sports was off to an awesome start. A discussion was had to see the board's thoughts on when graduation should be this year due to the last day of school falling on a Wednesday this year due to regents. It was a mixed board, and the thought of putting out a survey to families was discussed.
- SPECIAL EDUCATION REPORT 22-23:** Jessica Mitchell presented the 2022-2023 information on Special Education. Meetings being held have decreased and there were no residential placements last year!
- PUBLIC COMMENT:** No one was present.
- BUDGET & REVENUE REPORT:** Motion by Charlene Favaro, seconded by Michelle Pelkey, to approve the Budget & Revenue Status Report as of August 31, 2023.  
All in favor.
- VERBAL RESIGNATION:** Motion by Amy Belair, seconded by Charlene Favaro, to accept a verbal resignation from John O'Connor from his Teacher Aide/ Student Aide position retroactive to July 01, 2023.  
All in favor.
- SUBSTITUTES:** Motion by Amy Belair, seconded by Charlene Favaro, to appoint the following individuals as temporary, on-call emergency conditional basis staff. These individuals have received fingerprint clearance and the appointments are effective the first day of employment:
- |                   |               |
|-------------------|---------------|
| Delaney Boulrice  | -Teaching     |
| Michelle Breyette | -Teaching     |
| Darlene Medieros  | -Non-Teaching |
| Lilian Neilson    | -Teaching     |
| Olivia Parrillo   | -Teaching     |
| Travis Rabideau   | -Non-Teaching |
| Clint Wood        | -Teaching     |
- All in favor.
- PROVISIONAL APPOINTMENT:** Motion by Amy Belair, seconded by Charlene Favaro, to provisionally appoint Zachary Marlow to the position of Help-Desk Technician retroactive to September 11, 2023, at a pro-rated salary of \$39,339, Step 1 of the current salary schedule. This appointment will become permanent upon Civil Service Examination and Certificate of Eligibles Certification.  
All in favor.

**RESCIND APPOINTMENTS:** Motion by Amy Belair, seconded by Charlene Favaro, to rescind the following appointments from their respective board meetings (August 21, 2023, and September 06, 2023):

<b>Name:</b>	<b>Effective Date:</b>	<b>Title:</b>	<b>Hours:</b>
Sarah LaWare	09/01/2023	Teacher Aide/ Student Aide	6.5
Brittany Riley	09/07/2023	Teacher Aide/ Student Aide	6.5

All in favor.

**HOURS INCREASE:** Motion by Amy Belair, seconded by Charlene Favaro, to increase Kathy Chase's School Cafeteria Monitor hours from 2.5 per day, to 3 per day, retroactive to September 01, 2023. All in favor.

**HOURS INCREASE:** Motion by Amy Belair, seconded by Charlene Favaro, to increase Sandra McDonalds School Cafeteria Monitor hours from 2.5 per day to 3 per day, retroactive to September 01, 2023. All in favor.

**CSEA APPOINTMENT: Lucia** Motion by Amy Belair, seconded by Charlene Favaro, to appoint Eric Lucia to the position of Security Guard (building checker) effective September 23, 2023, at a pro-rated salary of \$5,136, and with a 52-week probationary period.

**BUDGET TRANSFERS:** Motion by Amy Belair, seconded by Charlene Favaro, to approve the following budget transfers for various reasons:

<b>From:</b>	<b>To:</b>	<b>Amount:</b>
A2110-130-30-2000 Salaries 7-8	A2110-120-30-2006 6th Grade Salaries	\$51,832
A2110-120-50-2000 Salaries K-3 MES	A2110-120-50-2006 Salaries 4-5 MES	\$111,223
A2250-150-20-2000 Salaries – H.S.	A2250-150-50-2000 Salaries – MES	\$48,347
A2250-150-20-2000 Salaries – H.S.	A2250-150-70-2000 Salaries – SES	\$74,628
A2250-151-70-2000 Salaries – SES	A2810-150-70-2000 Salaries – SES	\$14,569.40
A9060-800-10-2000 Health Insurance – Program	A9731-700-10-3000 BAN interest	\$72,520

All in favor.

**CVES CONTRACT:** Motion by Amy Belair, seconded by Charlene Favaro, to approve the contract between Champlain Valley Educational Services and the Saranac Central School District for CVES to provide educational services for resident students at the School District for the 2023-2024 School Year as agreed upon in correspondence explaining the collaborative arrangement with the CVPH Medical Center Child and Adolescent Mental Health Unit. The services will be billed at the then current daily rate charged by CVES and authorizes the Superintendent of schools to sign on their behalf. All in favor.

**CSEA APPOINTMENT: Gremis** Motion by Amy Belair, seconded by Charlene Favaro, to appoint Michael Gremis to the position of Teacher Aide/ Student Aide with hours not to exceed 6.5 per day, retroactive to September 13, 2023, at an hourly rate of \$15.43, Step 1 of the current salary schedule, and with a 52-week probationary appointment. All in favor.

**CSEA APPOINTMENT: Manor** Motion by Amy Belair, seconded by Charlene Favaro, to appoint Sarah Manor to the position of Teacher Aide/ Student Aide with hours not to exceed 6.5 per day, retroactive to September 13, 2023, at an hourly rate of \$15.43, Step 1 of the current salary schedule, and with a 52-week probationary appointment. All in favor.

**BHSN CONTRACT:** Motion by Amy Belair, seconded by Charlene Favaro, to approve the contract between BHSN and the Saranac Central School District for school-based intervention and support services at a cost of \$1,288.00 per week, per specialist, and authorizes the Superintendent of Schools to sign on their behalf.  
All in favor.

**CSE RECOMMEN-  
DATIONS:** Motion by Amy Belair, seconded by Charlene Favaro, to approve the CSE, CPSE, and/or 504 recommendations of August 31, 2023, and September 7-8, 11, & 13, 2023.  
All in favor.

**PARENTAL LEAVE:  
Reynolds** Motion by Amy Belair, seconded by Charlene Favaro, to approve unpaid Parental leave for Aimee Reynolds commencing on or around December 05, 2023, and ending on December 20, 2023.  
All in favor.

**TUTOR APPOINTMENT:** Motion by Amy Belair, seconded by Charlene Favaro, to appoint Danielle Janisewski as a tutor for the 2023-2024 school year with hours not to exceed 11 per week, at \$30 per hour, effective September 18, 2023.  
All in favor.

**EVENT PERSONNEL:** Motion by Amy Belair, seconded by Charlene Favaro, to authorize the employment of the following individuals as sports event personnel for the 2023-2024 school year at rates that were established at the July 6, 2023, Re-Organization Meeting. The Appointment of these individuals is effective the first day of employment:

Holly Smith	Amanda Barnett	Timothy Gadway
Amber Liberty	Renee Castine	Tristin White

All in favor.

**SEQR APPROVAL:** Motion by Amy Belair, seconded by Charlene Favaro, to approve the following:

**Whereas**, the Board of Education of the Saranac Central School District is considering proposed alterations to the Saranac Jr./Sr. High School to include unit ventilators and associated costs.

**Whereas**, the Board has received and reviewed the proposed scope of the Project and has determined that it complies with one or more of the following criteria for a Type II action set forth in 6 NYCRR Part 617.5 - State Environmental Quality Review (SEQR):

1. maintenance or repairs involving no substantial changes to an existing structure or facility, or
2. replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading a building to meet building or fire codes, or
3. expansion of an existing school facility by less than 10,000 square feet.

**Now Therefore Be It Resolved:** The Board hereby determines in accordance with 6 NYCRR Part 617.5 that the Project is a Type II action for the purpose of SEQRA review, which will not have a significant impact on the environment and hence is not subject to review under 6 NYCRR Part 617.5.

All in favor.

**CSEA APPOINTMENT:  
Barber** Motion by Amy Belair, seconded by Charlene Favaro, to appoint Todd Barber to the position of Custodial Worker (full-time) effective September 19, 2023, at a pro-rated salary of \$31,345, Step 3 of the current salary schedule, and with a 52-week probationary period.  
All in favor.

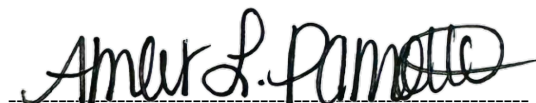
**CSEA APPOINTMENT:** Motion by Amy Belair, seconded by Charlene Favaro, to appoint Matthew Perry to the position of School Bus Monitor with hours not to exceed 2 per day, effective September 18, 2023, at his current hourly rate, and with a 52-week probationary period.  
**Perry**  
All in favor.

**CSEA APPOINTMENT:** Motion by Amy Belair, seconded by Charlene Favaro, to appoint Ashley Rascoe to the position of Teacher Aide/ Student Aide with hours not to exceed 5.75 per day, effective September 19, 2023, at an hourly rate of \$15.43, Step 1 of the current salary schedule and with a 52-week probationary period.  
**Rascoe**  
All in favor.

**NON-RESIDENT STUDENT:** Motion by Amy Belair, seconded by Charlene Favaro, to approve the following non-resident students to attend the Saranac Central School District as non-tuition and tuition paying students for the 2023-2024 school year:

<b>Student:</b>	<b>Grade:</b>
AN	10 <sup>th</sup>
All in favor.	

**ADJOURNMENT:** Motion by Charlene Favaro, seconded by Dan Ashline-Beaudet, to adjourn the meeting at 5:40 p.m.  
All in favor.



Amber L. Parrotte, District Clerk